

OPTIONAL Form 211 (10-88)
Department of the Treasury
1 TFM 4-3000
50211-101

Designation - New Fund

REQUEST FOR CHANGE OR ESTABLISHMENT OF IMPREST FUND

SECTION I - IDENTIFICATION OF DISBURSING OFFICER AND CASHIER

NAME AND LOCATION OF DISBURSING OFFICER: JOEN ADAMS KANSAS, KS
NAME OF CASHIER: NANCY MALTAIS 153-46-9060 AG: 34
AGENCY: USDA APHIS VS A/S: 0079
ADDRESS: 860 WOODHIRE DRIVE
CLIFFWOOD BRACH, NJ 07735
PHONE NO.

SECTION II - ACTION REQUESTED

EFFECTIVE DATE: ~~JUNE 12, 1996~~
Designation Change to Alternate Increase Advance Liquidation
Revocation Change to Principal Decrease Advance Address Change
Class Change Other (Explain)

SECTION III - DESIGNATION INFORMATION

Class and Type of Cashier (If Alternate--show name of Principal)

CLASS D PRINCIPAL

Class-D Charge making

SECTION IV - INCREASE OR NEW ADVANCE

Current Balance \$ _____
Use or New Advance Requested \$ 50.00
Total \$ 50.00
Number and Denomination of Checks Requested: _____

Fund Transferred from:

SECTION V - DECREASE OR LIQUIDATION OF FUNDS

Current Balance \$ _____
Apply the following:
Reimbursement Voucher Nos: _____
Uncashed Treasury Check Nos: _____
Deposit Ticket Nos: _____
Net Balance for Which Cashier is Accountable \$ _____

Date JUNE 12, 1996	Signature (Head of Agency or Designee) <i>Deborah J Redpath</i> DEBORAH J REDPATH	Title CLAIMS SPECIALIST USDA APHIS PEO MINNEAPOLIS MN 5540
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SECTION VI - DESIGNATION (to be completed by Disbursing Officer)

In accordance with the provisions of paragraph 2 of section 4 of Executive Order 6166 of June 10, 1933, as amended, the function disbursing in connection with the operations of the agency named is hereby delegated to the above-named employee effective on the date indicated below. Class D Cashiers may use their funds for charge making only. Class A and B cashiers may make payments in cash in accordance with the Treasury Fiscal Requirements Manual (1 TFRM 4-3000), and such other payments as may be listed on the attached schedule.

6-12-96
(Effective Date of Designation)

Deborah J Redpath
(Disbursing Officer or Designee)
6-19-96
(Date - month, day, and year)

SECTION VII - CHECK ISSUANCE AUTHORIZATION (to be completed by Disbursing Officer)

DRAW CHECKS AS INDICATED ABOVE
DATE CHECKS _____

(Disbursing Officer or Designee)

CHECK NOS. _____ TO _____

(Date - month, day, and year)